

Registration requirements

Registration is duly completed on the submission of the following:

- Fully completed registration form
- Signed consent of disclosure form
- Provision of a passport sized photograph
- Proof of current address
- Payment of \$1,000.00 registration fee (per semester)
- Payment of the minimum deposit of the course fee.

Academic requirements:

- 3 CXC's and 2 A-level or 6 CAPE units 1 & 2 in five separate subjects (including English and Math)
- Completion of the Diploma in Accounting & Business on Foundations in Accountancy (FIA qualifications)
- Completion of a first degree may offer exemptions from the first four ACCA papers (F1-F4)

REGISTRATION IS NOW OPEN FOR THE JULY TERM

You are invited to contact our office for additional

information and a registration form

Office hours: Monday–Thursday 10am– 6:30pm
Friday 9am– 2:30pm

REGISTRATION PROCEDURE FOR EXTERNAL BODIES

Registration packages are available at the Institute of Chartered Accountants of Jamaica (ICAJ)

Located at
8 Ruthven Road,
Kingston 10.

Tele: 929-5869, 968-1106, Fax: 929-9416

Completed forms, bank draft and required documents must be submitted to ICAJ for processing.

The fastest and easiest way to register with ACCA is online at www.accaglobal.com. Students can upload the required documents and pay relevant fees.

- ACCA Connect

ACCA

- 2 Central Quay
- 89 Hydepark Street
- Glasgow G3 8BW

Tel: +44(0)141 582 2000

Web: www.accaglobal.com

ACCA Caribbean,

Ground Floor

100a Eastern, Main Road, Champs Fleurs, Trinidad

Mailing address: P.O Box 5047, Newtown, Port of Spain

Trinidad. Tel: 1-868-662-4777

Richmond Academy



"LEARNING TODAY...LEADING TOMORROW"

**Jamaica's only
Approved Tuition Provider
for the ACCA
qualifications**

**72 Half Way Tree Road,
Kingston 10**

**Tel: 968-0129, 908-3353,
564-9630 (Digi)**

**Email:
richmondacademy@cwjamaica.com**

About Richmond Academy

Richmond Academy is an adult learning institution that has been in existence since 2000.

The academy is committed to expanding the educational experience of its student body by placing emphases on increasing knowledge base and the acquisition of skills. The knowledge and skills learnt here will help to mould more informed employees with the ability to excel in their preferred fields in a global market.

Currently Richmond Academy is the only Approved Tuition provider of ACCA qualifications in Jamaica.

OUR MISSION

Our mission is to provide the highest quality education today for tomorrows leaders.

OUR VISION

Our vision is to provide a stimulating learning environment where students will recognize and achieve their true potential, so that they can make a positive contribution to society.

What we offer

ACCA QUALIFICATIONS

The ACCA qualification is designed to provide the accounting knowledge, skills and professional values which will produce finance professionals who are capable to building successful careers across all sectors.

In order to qualify as a member students need to complete :

1. 14 exams (9 of which are eligible for exemption for degree holders).
2. Three (3) years practical experience and
3. The Professional Ethics module

ACCA QUALIFICATIONS;

Fundamentals (9 papers in total)

- Applied Knowledge
 - : Accountant in Business (AB)
 - : Financial Accounting (FA)
 - : Management Accounting (MA)
- Applied Skills
 - Corporate and Business Law (LW)
 - Performance Management (PM)
 - Taxation (TX)
 - Financial Reporting (FR)
 - Audit & Assurance (AA)
 - Financial Management (FM)

- Strategic Professional (4 papers in total)

Essentials

- Strategic Business Leader (SBL)
- Strategic Business Reporting (SBR)

Options (2 to be completed)

- Advanced Financial Management (AFM)
- Advanced Performance Management (AMP)
- * Advanced Taxation (not offered by Richmond) (ATX)
- * Advanced Audit and Assurance (AAA)

